

Southpoint Early Learning Center
Withdrawal Policy

All accounts are expected to be paid and up-to-date. If the situation arises that you must leave Southpoint, then you will be required to give the school a two week notice. This notice must be submitted in writing and be handed directly to the office. If you leave before the two week period is up, you will still be responsible for the two week tuition charge as well as any unpaid balance. All unsettled accounts will be handled by the court.

Please sign below, indicating that you have received a copy of this policy and that you understand your tuition obligation.

Thank you.

Name of Child _____

Date of Enrollment

End