

### **Attendance Policy for 2009-10**

**Children are expected to be here before 9:15 at the very latest, and for threes and fours, children should be in attendance by 8:30. All learning centers and teacher-lead formal learning begins at that time. Children should be fed and ready to participate. When this does not happen, not only does your child miss instruction, but the others miss out when the teacher's attention is drawn away from the class.**

**Breakfast is served from 6:30 until 8:00 here at school. Please have your child here before 7:45 if he/she eats breakfast with us. We will not serve breakfast after 8:00. Toddlers only may bring breakfast from home after that time. Once again, 9:15 is the deadline. We will not accept your child after that time unless there is an emergency situation or your child has a doctor's appointment.**

**Our families are allowed one week of vacation after 6 months, and two weeks of vacation after 9 months, assuming there is no outstanding balance. Please leave us a note stating your vacation dates. You may put the note in the check box.**

**There is also a late fee policy. If your child is here past 6:00, the fee is \$1.00 for every minute past 6:00. If this becomes a habit, we must ask you to have someone else pick up your child. Our teachers have families to get home to, also.**

**We pride ourselves in being completely fair with our families and we are asking you to do the same. If we all operate within the policies of this school then never should there be an issue. Thank you for your cooperation!**